

UO ID _____ **Last Name** _____ **First Name** _____

UO Email _____ **Hiring Unit** _____

Degree Level (check one): Masters Doctoral **Term:** Summer 20_____

In accordance with Appendix H of the UO-GTFF CBA, students may petition to receive a tuition and fee remission for an Option B Summer GE position that normally does not include a tuition and fee remission. The petition must be endorsed by your graduate advisor and by the head of your school or department before it can be submitted to the Graduate School for review.

Course(s) requested (include number of credits):

Provide details of your request, including why these credits are required and any other relevant circumstances:

Advisor Statement and Recommendation: Note - for thesis, dissertation, or other individualized study credits, your statement must include confirmation that you are available and willing to work with the student over the summer to monitor and evaluate the work associated with these credits. Signatures must be hand-drawn or approval sent from UO email address.

Signature

Printed Name

Date

Dean, Department Head, or Director of Graduate Studies Statement and Recommendation:

Please note: if approved, the tuition and fee remissions will be charged to the same index as the salary. Signatures must be hand-drawn or approval sent from UO email address.

Signature

Printed Name

Date

Division of Graduate Studies Decision:

Approved

Denied

Comments:

Vice Provost or Designee: _____

Signature

Printed Name

Date