

WELCOME



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Admissions & Recruitment Manager

Tori Byington
Assistant Dean of Professional
Development & Student Opportunities

Jered Nagel
Assistant Dean of Academic Affairs

Lisa Howard
Director of Finance & Administration

Kris Wright
Graduate Families GE



UNIVERSITY OF OREGON
Graduate School

Graduate School Updates



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STAFFING UPDATES



Dean:

Janet Woodruff-Borden, Vice Provost and
Dean of the Graduate School

Academic Affairs & Admissions Specialist:

Lesley Yates-Pollard



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Grad School GEs for 2018-19



- Ziyad Alsaeed – Data & Web Management—
gsweb@uoregon.edu
 - Kris Wright—Graduate Family Support—
familyge@uoregon.edu
 - McKenna Boen—Communications—gradgtf@oregon.edu
 - Alex Webb—Strategic Communications—
alumge@uoregon.edu
 - Agraj Dangal—Diversity and Retention—
divret@uoregon.edu
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Student Development Updates



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Grad Family Support



- Join our listserv: gradstudentfamilies-join@lists.uoregon.edu
- Go to the Graduate School Website: <https://gradschool.uoregon.edu/students-with-families>
- Contact me: Kris Wright FamilyGE@uoregon.edu
- Join our Facebook Page: facebook.com/UOGraduateStudentswithFamilies/



WEEK OF WELCOME



New International Student Orientation

Thursday, September 13, Many Nations Longhouse

New Student Orientation and Graduate Employee Training

Tuesday, September 18, Straub Hall

Day of Teaching

Wednesday, September 19, Straub Hall

Students MUST have their student identification cards.

Please let them know to order their cards in advance using the “Selfie Submission Form”: <http://uocard.uoregon.edu/>



Professional Development



- **Write Time**
 - **Tuesdays 8:30-11**
 - **Wednesday 8:30-12**
- **Writing Support Groups**
 - **Dissertation/thesis Writing Group (Tuesday PM)**
 - **Journal Article/General Writing (Friday AM)**
- **Relax and Rejuvenate**
 - **Thursdays 4-5 pm**



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Recruitment and Admissions Updates



NATIONAL NAME EXCHANGE



The University of Oregon is a member of the National Name Exchange (NNE) Consortium.

The purpose of the Exchange is to:

- ensure that participating universities continue to identify a pool of qualified students
- inform minority undergraduate students of opportunities available to them in graduate education

Name will be available in early October



THE NATIONAL
NAME
EXCHANGE

RECRUITMENT



In the upcoming year, the Graduate School will have a renewed focus on recruitment. I will be working with departments to identify needs, assess policy/process, and communicate best practices. More to come this fall!

Recruitment Spotlight:

UO Fall Career Fair

Thursday, Nov. 8, 2018

EMU Ballroom

Contact: Colleen Lewis lewis@uoregon.edu

Registration fee for UO Depts.: \$50



2018-19 ADMISSIONS CYCLE WRAP-UP

- Update all Summer and Fall decisions
 - Any application that shows up in Apps By Major>View All must have a final admission decision
- After the term of admission has started:
Archive Apps for term

The screenshot shows the 'ONLINE APPS' menu in an admissions system. The menu is organized into several columns. The 'APPS BY MAJOR' column is circled in red, and the 'ARCHIVE APPS' option in the 'ADMIN' column is also circled in red. The 'ADMIN' tab is selected at the top of the page.

| ADMIN | ONLINE APPS | ADV DEGREE | ADVANCEMENT | DOC COMM | ORAL DEFENSE | ON-LEAVE | AWARDS | HELP & SUPPORT |
|---|---|---|---|---|--------------|----------|--------|----------------|
| REVIEW APPS VIEW ALL NEW VIEWED COMPLETED WAITLISTED COMMITTEE DECISIONS DECISIONS SEARCH APPS | APPS BY MAJOR VIEW ALL NEW VIEWED COMPLETED WAITLISTED COMMITTEE DECISIONS DECISIONS SEARCH APPS | DECISIONS ADMITTED DENIED DECLINED WITHDRAWN INCOMPLETE | REPORTS AND ANALYSIS IN PROGRESS APPS RATINGS DECISION SUPPORT TOOL SAVED REPORTS DATA DOWNLOAD DATA DOWNLOAD (NEW FORMAT) DATA DOWNLOAD (INCOMPLETE APPS) OLD DATA FILES OLD DATA FILES (INCOMPLETE APPS) VIEW ARCHIVES | ADMIN MANAGE COMMITTEES MANAGE DEADLINES CUSTOM FACULTY QUESTIONS DEPARTMENT CHECKLIST DEPARTMENTAL APPLICATION WAIVE DEPT APP ARCHIVE APPS PROGRAM REQUIREMENTS PROGRAM INFORMATION PROGRAM EVENTS | | | | |
| RECOMMENDATION ADD REFEREE RESEND RECOMMENDATION RECOMMENDATION QUESTIONS RECOMMENDATION CONFIGURATION | | | | | | | | |

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2018-19 ADMISSIONS CYCLE WRAP-UP

- Verify that Grad School has approved all departmental admits.

The screenshot shows a web application interface with a top navigation bar containing 'ADMIN', 'ONLINE APPS', 'ADV DEGREE', 'ADVANCEMENT', 'DOC COMM', 'ORAL DEFENSE', 'ON-LEAVE', 'AWARDS', and 'HELP & SUPPORT'. Below this is a grid of menu items. The 'DECISIONS ADMITTED' link is circled in red. A red arrow points from this link to a sub-page titled 'ONLINE APPS > DECISIONS > ADMITTED'. This sub-page displays the text 'Departmental decision provided for decision type: Admitted / Accepted Offer' and 'No new departmental decisions.' Below this is a section for 'Pending List - More Documentation/information Required' with a note: 'Note: Click on 'Last Name' in the table shown below to sort by term or last name.' At the bottom, a table header is visible with columns: Login, First Name, Last Name, Term, Major, Dept Decision, Dept Date, and Reason.

If applicants appear in either of these lists they have not been fully admitted by the Grad School. Pending list describes the reason an application has not been approved by the Grad School.



2018-19 ADMISSIONS CYCLE WRAP-UP



Incoming students with outstanding requirements:

- **Final transcripts:** students admitted pending conferral of degree must submit final transcripts.
- **Credential Exceptions:** students admitted pending the review of their original documents must make an appointment to have their documents reviewed. Reminders sent to departments 8/28.
- **English Language Proficiency Waiver:** students admitted with a waiver of the ELP requirement must take AEI placement testing and will be notified of any required coursework as determined by their placement test score. Instructions on signing up for the test were emailed 8/28.



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2019-20 ADMISSIONS CYCLE



- [Fee Waiver Policy/Process](#) : Upcoming Changes
- Departmental Application Questions
 - The Graduate School is working with Office of Admissions and General Counsel on specific guidance to share around questions on gender/sexuality and race/ethnicity. Please reach out if you are currently using these types of questions on your departmental application, so that I can review for compliance.

2019-20 ADMISSIONS CYCLE

GradWeb Navigation Reminder: to edit departmental questions and open next year's application, navigate to Admin>Manage Deadlines and Admin>Departmental Application

The image shows a navigation menu on the left with the following items: ADMIN, MANAGE COMMITTEES, MANAGE DEADLINES, CUSTOM FACULTY QUESTIONS, DEPARTMENT CHECKLIST, DEPARTMENTAL APPLICATION, WAIVE DEPT APP, ARCHIVE APPS, PROGRAM REQUIREMENTS, PROGRAM INFORMATION, and PROGRAM EVENTS. Two red ovals highlight 'MANAGE DEADLINES' and 'DEPARTMENTAL APPLICATION'. Red arrows point from these ovals to two screenshots on the right.

The top screenshot is titled 'IS:Individualized Program' and shows a table for managing deadlines. It includes tabs for 'SET DEADLINES', 'OVERRIDE DEADLINES', and 'VIEW OVERRIDES'. A note states: 'Note: You can override the deadline or Accept/Deny applications for a specific degree from the value set for All Degrees by specifying it for that degree.' The table has columns for Term, Degree, Accept Application, and Deadline (mm/dd/yyyy). The current row shows 'Spring 2018', 'All Degrees', 'Yes' selected, and '1/31/2018'. An 'ADD' button is visible below the table.

The bottom screenshot is also titled 'IS:Individualized Program' and shows a form for creating custom questions. It includes tabs for 'COMPOSE QUESTIONS', 'EDIT QUESTIONS', 'SELECT QUESTIONS', 'ORDER QUESTIONS', and 'PREVIEW DEPARTMENTAL APP'. The form is for 'Question 1' and includes a text input for the question, a dropdown for 'Question Type' (set to 'Choose One Option'), and a checkbox for 'add help text'.



Academic Updates



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GE SPEAK TEST



- Friday, Sept. 14, 9:00 or 10:00, Yamada Language Center
- Students with teaching-related GE positions who did not receive a score of 26 or higher (TOEFL) or 7 or higher (IELTS) are required to take the SPEAK test. The test takes 30 minutes.
- To Register:

Email Robert Elliott (robert@uoregon.edu)



AEIS COURSES FOR GRAD STUDENTS



GRST 621 Academic Discourse

- For students with SPEAK score 40
T/R 2:00-3:20 (4 credits)

GRST 624 Teaching in U.S. Universities

- For students with SPEAK score 45
F 2:00-4:50 (4 credits)

GRST 631 Graduate and Scholarly Writing

- For students who received an admission TOEFL waiver
F 9:00-11:50 (4 credits)

<https://gradschool.uoregon.edu/gtf/gtf-related-policies/SPEAK>



SUMMER TUITION WAIVER



Summer Tuition Waivers

May 10 Priority Deadline/**September 11** Final
Deadline

Summer registration is needed if they complete advancement requirements or major exams in the summer, etc.

Students are eligible for the waiver if they had a GE appointment in any two quarters of the preceding academic year (preceding fall, winter, and spring). Students are responsible for mandatory fees (CAS exception for doctoral).

Please remind students to submit these by the deadline. Form is available at:

<http://gradschool.uoregon.edu/node/167>



ACADEMIC RESIDENCY



Year Of Residency For Doctoral Students

- ❖ The year of residency will occur after the student has been admitted as a student in the doctoral program, expected to be the first year.
- ❖ Three consecutive terms of full-time UO coursework toward the degree—at least 9 completed graduate credits each term.
- ❖ Courses in Research (601), Reading and Conference (605), and other individualized study options may be a part of the 9 credits, but the majority of the year of residency is expected to consist of regular graduate course work (majority of 9 credits is at least 5 credits).

ACADEMIC RESIDENCY



- ❖ A doctoral student may fulfill the residency requirement by receiving a UO master's degree ONLY if:
 - 1) the student has been officially awarded the master's degree,
 - 2) the doctoral degree program immediately follows the master's degree program (no break, except Summer),
 - 3) and both the master's degree and the doctoral degree are in the same major.

- ❖ Is not tied to nonresident/resident tuition classification

GE Health Insurance Overview



* GEs and eligible Training Grant students

Glenn Morris
Benefits Administrator, GTFF

benefits@gtff.net

www.gtff3544.net

609 E. 13th St.
Eugene, OR 97405

541-344-0832



Returning GEs



Things to let *RETURNING* GE's know:

- 1) Everybody on the insurance needs to fill out a new AY 2018/19 payroll deduction form for their 5% of the premiums.
- 2) If they did not have summer insurance, contact Glenn and let him know they need the payroll form *AND* they need to be reinstated.
- 3) Fall is open enrollment, now is time to add/drop folks on plan or change dental plan
- 4) Plan moving to Regence Blue Cross Blue Shield from PacificSource. If enrolled summer, automatic. If not enrolled for summer, will need to check in with Glenn.

In short: benefits going up (\$100 deductible, more alternative benefits). Confirm your provider is Regence provider.




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New GEs



Things to let *NEW* GE's know:

- 1) Enrollment in the GTFF insurance is *NOT* automatic! They need to actually come in and sign up (or at GE orientation).
 - 2) GE's pay 5% of premiums, UO pays 95% (summer: if you do *NOT* have summer GE, you pay 20%, UO pays 80%)
 - 3) Coverage begins 09/16/18 regardless of when you actually sign up.
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International GEs



Things to let ***INTERNATIONAL*** GE's know:

1) Have to waive out of the UO's international student insurance!

2) Waiver now administered by the GTFF and will be completed when you fill out your payroll deduction form.



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All GEs



NEVER HESITATE TO TELL THEM,

"CONTACT GLENN"

FOR *ANY* INSURANCE REASON.



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UO Student Health Insurance



Graduate Students who are not:

- GEs
- Training Grant

<https://health.uoregon.edu/insurance>



THANK YOU!



Please sign in!



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