

Summer 2020 Grad Coordinator Meeting



International Admits: Outreach and Orientation

- ❑ Peer Grad Mentor support for International Admits & Students with Families
 - Housing & Necessities
- ❑ International Student Orientation
 - Virtual and Synchronous
 - Dates - TBD

**Town Halls
for BIPOC
and
International
Students**

**Thursday, August 20 &
Friday, August 21 @ 4 PM**

**Welcome to listen to
students**

**Meeting ID: 923 4931 3933
Passcode: 563426**

Town Hall Forum	Topics	Panelists
<p>Focus: BIPOC and International Student Concerns</p> <p>Thursday, August 20 at 4 PM</p>	<ul style="list-style-type: none"> ● Student safety and employment/working conditions during the pandemic ● Campus Reopening and health Concerns ● Academic matters ● Department and campus climate ● Student mental health 	<ul style="list-style-type: none"> ● Employee and Labor Relations (ELR) ● Safety and Risk Services ● Office of the Provost ● Division of Equity and Inclusion ● Counseling Office
<p>Focus: International Student Concerns</p> <p>Friday, August 21 at 4 PM</p>	<ul style="list-style-type: none"> ● Immigration, International Student and Scholars Services ● Funding/equitable financial support ● Housing ● Department and campus climate 	<ul style="list-style-type: none"> ● Division of Global Engagement ● Employee and Labor Relations (ELR) ● Housing ● Division of Equity and Inclusion

Admissions



Slate CRM – “Insight”

- Deadline to submit feedback via qualtrics survey was July 31st – extending deadline to August 10th
- Project updates and future participation opportunities will be sent out via Slate listserv.
- Project Goal: replace GradWeb admissions system with Slate, streamline processes where possible, add on additional functionality, particularly in managing recruitment efforts.

Deferrals

- It is at the program's discretion to decide whether they will offer deferrals to applicants who have been offered admission.
- GS is waiving application fees for any applicants who were offered admission for Summer or Fall 2020 who have been approved by their prospective program to defer admission to Winter, Spring, Summer or Fall 2021.
- Detailed instructions were sent out via email on 6/3 with a follow up clarification on 7/1.

2020-21 Admissions Cycle Wrap-Up

- Update all Fall decisions
 - Any application that shows up in Apps By Major>View All must have a final admission decision by the beginning of the term.
- After the term of admission has started:
Archive Apps for term

The screenshot shows a navigation menu for an admissions system. The menu is organized into several columns. The 'ONLINE APPS' tab is selected. In the 'APPS BY MAJOR' column, the 'VIEW ALL' link is circled in red. In the 'ADMIN' column, the 'ARCHIVE APPS' link is circled in red. Other links include 'REVIEW APPS', 'DECISIONS', 'REPORTS AND ANALYSIS', and 'ADMIN'.

ADMIN	ONLINE APPS	ADV DEGREE	ADVANCEMENT	DOC COMM	ORAL DEFENSE	ON-LEAVE	AWARDS	HELP & SUPPORT
REVIEW APPS VIEW ALL NEW VIEWED COMPLETED WAITLISTED COMMITTEE DECISIONS DECISIONS SEARCH APPS	APPS BY MAJOR VIEW ALL NEW VIEWED COMPLETED WAITLISTED COMMITTEE DECISIONS DECISIONS SEARCH APPS	DECISIONS ADMITTED DENIED DECLINED WITHDRAWN INCOMPLETE	REPORTS AND ANALYSIS IN PROGRESS APPS RATINGS DECISION SUPPORT TOOL SAVED REPORTS DATA DOWNLOAD DATA DOWNLOAD (NEW FORMAT) DATA DOWNLOAD (INCOMPLETE APPS) OLD DATA FILES OLD DATA FILES (INCOMPLETE APPS) VIEW ARCHIVES	ADMIN MANAGE COMMITTEES MANAGE DEADLINES CUSTOM FACULTY QUESTIONS DEPARTMENT CHECKLIST DEPARTMENTAL APPLICATION WAIVE DEPT APP ARCHIVE APPS PROGRAM REQUIREMENTS PROGRAM INFORMATION PROGRAM EVENTS				
RECOMMENDATION ADD REFEREE RESEND RECOMMENDATION RECOMMENDATION QUESTIONS RECOMMENDATION CONFIGURATION								



2020-21 Admissions Cycle Wrap-Up

- Verify that Grad School has approved all departmental admits.

ADMIN ONLINE APPS ADV DEGREE ADVANCEMENT DOC COMM ORAL DEFENSE ON-LEAVE AWARDS HELP & SUPPORT

REVIEW APPS
VIEW ALL
NEW
VIEWED
COMPLETED
WAITLISTED
COMMITTEE DECISIONS
DECISIONS
SEARCH APPS

APPS BY MAJOR
VIEW ALL
NEW
VIEWED
COMPLETED
WAITLISTED
COMMITTEE DECISIONS
DECISIONS
SEARCH APPS

DECISIONS ADMITTED
DECLINED
WITHDRAWN
INCOMPLETE

REPORTS AND ANALYSIS
IN PROGRESS APPS
RATINGS
DECISION SUPPORT TOOL
SAVED REPORTS
DATA DOWNLOAD
DATA DOWNLOAD (NEW FORMAT)
DATA DOWNLOAD (INCOMPLETE APPS)
OLD DATA FILES
OLD DATA FILES (INCOMPLETE APPS)

ADMIN
MANAGE COMMITTEES
MANAGE DEADLINES
CUSTOM FACULTY QUESTIONS
DEPARTMENTAL CHECKLIST
DEPARTMENTAL APPLICATION
WAIVE DEPT APP
ARCHIVE APPS
PROGRAM REQUIREMENTS
PROGRAM INFORMATION

ONLINE APPS > DECISIONS > ADMITTED

Departmental decision provided for decision type: Admitted / Accepted Offer [Help](#)

No new departmental decisions.

Pending List - More Documentation/information Required

Note: Click on 'Last Name' in the table shown below to sort by term or last name.

Login	First Name	Last Name	Term	Major	Dept Decision	Dept Date	Reason
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If applicants appear in either of these lists they have not been fully admitted by the Grad School. Pending list describes the reason an application has not been approved by the Grad School.

2020-21 Admissions Cycle Wrap-Up

Incoming students with outstanding requirements:

- **Final transcripts:** students admitted pending conferral of degree must submit final transcripts. Reminders will be sent to students and programs.
- **Credential Exceptions:** we will work individually with students admitted pending the review of their original documents.
- **English Language Proficiency Waiver:** students admitted with a waiver of the ELP requirement must take AEI placement testing remotely and will be notified of any required coursework as determined by their placement test score. Reminders will be sent to students and programs.
 - Note: *This year* the Grad School will cover the cost of the placement testing, due remote testing fee cost (\$35 instead of \$10)

2021-22 Admissions Cycle

GradWeb Navigation Reminder: to edit departmental questions and open next year's application, navigate to Admin>Manage Deadlines and Admin>Departmental Application

The image shows a navigation menu on the left with the following items: ADMIN, MANAGE COMMITTEES, MANAGE DEADLINES, CUSTOM FACULTY QUESTIONS, DEPARTMENT CHECKLIST, DEPARTMENTAL APPLICATION, WAIVE DEPT APP, ARCHIVE APPS, PROGRAM REQUIREMENTS, PROGRAM INFORMATION, and PROGRAM EVENTS. Two red circles highlight 'MANAGE DEADLINES' and 'DEPARTMENTAL APPLICATION'. Red arrows point from these circles to two screenshots on the right.

The top screenshot is the 'IS:Individualized Program' 'MANAGE DEADLINES' page. It features tabs for 'SET DEADLINES', 'OVERRIDE DEADLINES', and 'VIEW OVERRIDES'. A table below allows for setting application deadlines:

Term	Degree	Accept Application	Deadline (mm/dd/yyyy)
Select Term	All Degrees	<input type="radio"/> Yes <input checked="" type="radio"/> No	

The bottom screenshot is the 'IS:Individualized Program' 'DEPARTMENTAL APPLICATION' page. It has tabs for 'COMPOSE QUESTIONS', 'EDIT QUESTIONS', 'SELECT QUESTIONS', 'ORDER QUESTIONS', and 'PREVIEW DEPARTMENTAL APP'. The main content area is titled 'Question 1' and includes a text input field for the question, a dropdown for 'Question Type' (set to 'Choose One Option'), and a checkbox for 'add help text'.



New Students and Orientations

Training and Orientations

New Graduate Student Orientation

Required Graduate Employee (GE) Trainings

Day of Teaching

All trainings and orientations will be held asynchronously this year, with the following exceptions:

- Grad School introduction and GTFF presentation, September 22, 1 – 3 pm
- Day of Teaching, September 23, events running from 9 am – 5 pm

<https://gradschool.uoregon.edu/admissions/new-students-orientations>



Graduation Reminders



Master's Graduation Process

- Summer Statement of Completion deadline: September 22nd
- Do not submit Statements of Completion until all department requirements have been met (grades are in, terminal projects approved, etc.)
- Starting Fall term: Thesis/Dissertation grades should be graded like any other course (P, N, or I)

GE SPEAK TEST

- Students with teaching-related GE positions are required to take the test if they received scores lower than:
 - 26 on the TOEFL speaking section
 - 7 on the IELTS speaking band
- \$35 fee is waived for GEs
- **Fall 2020 SPEAK Test Schedule**
- **DATES:** September 17-21
- **LOCATION:** Remote via Zoom
- **TIME:** Various timeslots available. Tests take approximately 30 minutes
- **HOW TO SIGN UP:** Email Trish Pashby (pashby@uoregon.edu) before September 14 to schedule an individual appointment
- More info, including a practice test:
<https://sites.google.com/site/speaktestinformation/home>



AEIS COURSES FOR GRAD STUDENTS

Course Requirements Based on SPEAK Score

- 40: GRST 621 and GRST 624.
- 45: GRST 624.

2020-21 Course Offerings

- GRST 621 Academic Discourse (Fall term)
- GRST 624 Teaching in US Universities (Fall and Winter terms)
- GRST 631 Graduate & Scholarly Writing I (Fall and Winter terms)
- GRST 632 Graduate & Scholarly Writing II (Spring term)

gradschool.uoregon.edu/funding/ge/international



Policies and Procedures



COVID-Related Changes

Category	Temporary Policy Change
Grading Options for Spring, Summer, Fall 2020	<ul style="list-style-type: none">• Deadline to change grading option extended to 30 days after the grading deadline• P/NP option will be available for all courses• Instructors must maintain and record letter grades for all students• Departments are asked to allow flexibility with departmental graded credit requirements
Graduation Delayed – Spring Degree Applicants	<ul style="list-style-type: none">• Blanket extension to Sept. 11th for Spring degree applicants to complete all requirements. *Student or dept must notify the Grad School so we can add them to the list*• Additional extension to Oct. 30th is available by request. *Student must contact Grad School to request approval for this additional extension*
Graduation Delayed – Did Not Apply for Spring Graduation	<ul style="list-style-type: none">• Students whose intended graduation timeline was delayed due to COVID may petition for a waiver of the final term registration requirement using the General Petition form.

COVID-Related Changes

Category	Temporary Policy Change
Approval Signatures	<ul style="list-style-type: none">Email approvals accepted in lieu of signatures on forms
Dissertation Defenses	<ul style="list-style-type: none">Defenses may be held 100% remotelyNo expectation that defenses should public
Petition Fees	<ul style="list-style-type: none">All Graduate School petition fees waived until further notice
7-year extensions	<ul style="list-style-type: none">Students can petition for a year-long extension without the requirement of a quarterly update

Details and updates available at:

https://gradschool.uoregon.edu/temporary_changes

Questions?

Graduate School
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