

UO ID _____ Last Name _____ First Name _____

UO Email _____ Major(s) _____

An undergraduate student must obtain prior approval before being permitted to register for a graduate-level course. The graduate course identified below is: *(Check one)*

___ **OPTION 1:** To be included in requirements for the bachelor's degree. Eligibility: Working toward a bachelor's degree. A GPA of at least 3.0 in each of the three terms prior to enrolling. Note: An undergraduate student who receives less than a B in a graduate-level course will be ineligible for further enrollment in graduate-level coursework.

___ **OPTION 2:** To be reserved as graduate credit for consideration by a graduate department after admission as a graduate student. Under this option, you may take no more than a total of 3 graduate courses. The 3 courses may not exceed a total of 12 credits. Eligibility: Working toward a bachelor's degree. Classified as a Senior. A GPA of at least 3.0 in each of the three terms prior to enrolling. Note: An undergraduate student who receives less than a B in a graduate-level course will be ineligible for further enrollment in graduate-level coursework.

Term and Year of Course	Subject and Course No.	CRN	Title	Credits
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GPA for last three terms: _____	_____	_____	_____	_____
Term/Year	GPA	Term/Year	GPA	Term/Year

Total number of credits for the term (including requested graduate course): _____

Student Signature: _____ Date: _____

When submitting, please include all needed faculty signatures/emails along with your completed form. **Adobe script signatures will not be accepted and your submission will not be reviewed until all approvals are received.** Within approximately 2 business days after submission to the Division of Graduate Studies, you will receive an email with the decision.

Required Faculty Approval (please physically sign below or provide an email of support sent from your UO email address to the student for inclusion in their final submission):

Printed Name (Department Head of Current Department)	Printed Name (Instructor)
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Signature	Date	Signature	Date
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Division of Graduate Studies Decision:	Approved	Denied	Senior standing _____
Signature: _____	Date: _____		Total credits earned _____
Vice Provost or Designee			GPA (last 3 terms) _____
			Student's Major _____

REGISTRAR COPY STUDENT COPY DEPARTMENT COPY