The meeting was called to order at 9:33am.

Revised Graduate Council Charge

The Graduate Council reviewed and discussed the second draft of the revised Graduate Council charge and determined that it should better capture the Council’s role in the grievance process. Vice Provost Krista Chronister and Assistant Vice Provost Jered Nagel will work to compose a third draft and present it to the Council for a vote at the next meeting.

Applied Behavior Analysis Online Master’s Program

Professor Wendy Machalicek joined the Graduate Council meeting and provided a summary of the proposed program and offered to answer any questions. She explained that this is a 2-year, BCBA accredited program consisting of course work and an internship. It prepares students to become research practitioners in applied behavior analysis for service in the clinical school or hospital setting, and is funded through the UO Online Provost Initiative for online master’s degrees. COE has also allocated general funds for hiring faculty. Because the UO has such a high level of training and research done by faculty in the Special Education department, this online master’s program would greatly capitalize on those strengths.

Council members voiced concern that the proposal had several 500 level courses, which cannot stand alone. They must either be made into dual level 400/500 or 600 level courses. Either of these options will still allow undergraduate students to take them as electives. UOCC Representative Frances White also offered the following edits and suggestions to ensure the proposal runs smoothly through the approval process:

- Reference duplication checks
- Ensure that course outcomes are different for each course
- Competency list should not be in the outcomes
- Simplify the syllabus
- Enter the courses in Course Leaf as “in-person”
  - Even though the courses are taught online, this will allow them to be reviewed and approved based on content, as well as avoid other required tasks for online programs.
  - Once the courses have been taught 3 times they will need to be reviewed as an online version.
  - In 3 years, the case to make it an official online program will be strong because it’s already been taught and the department will have examples to provide.
- Hours required outside of course credit should be listed as a program requirement with a generic number, not within a course.

The Council voted unanimously to approve the program on the contingency the 500 level course numbers be fixed according to policy.

**Course Regularization Policy**

Jered Nagel shared the revised Course Regularization Policy with the Graduate Council. Edits included:

- Regrouping several special experiences into more appropriate course numbers
- Adding "or Capstone" to 609 Terminal Project

The overall structure of the proposal is flexible so that departments can use it as a guide, and develop individual Terminal Project or Capstone requirements within its parameters. Stephen Hallmark confirmed that all courses at the University will follow this policy’s guidelines, and that the Registrar will work with departments to make the necessary changes in each program. Eventually, departments will be required to take steps toward regularizing the other generic courses.

The Council unanimously agreed to proceed with submitting this motion to the Senate.

**International Student Support**

It was voiced by Council members in previous meetings that the topic of international student support is of high priority. Krista Chronister voiced the recurring barriers that international students have been facing:

- Access to financial resources including financial aid, GE support, and summer funding
- Quick and informative support in securing (quality) housing
- Inclusivity of curriculum
- Sense of belonging and representation in the classroom and across campus
- Faculty mentorship – currently advisors are not connected to or aware of international student experiences or knowledgeable in the barriers they face

Additional issues and ideas mentioned by Graduate Council members include:

- The influx of requests for leave of absences or reduced credit due to quarantine requirements when traveling.
- Visa challenges
- Isolation
- Need for professional training so that international students can compete on the job market.
- Need for one centralized information outlet that international students utilize
- Opportunities to improve English language and writing skills particularly for thesis/dissertations.
- Development of editing service for dissertations.
- More dedicated DGS training.

Krista Chronister proposed forming student success and well-being committee housed within the Division of Graduate Studies that would consist of representatives from student services and academic departments. The committee would gather on a regular basis to problem-solve and push out coordinated solutions.

The Council adjourned at 5:02 PM.

Respectfully submitted,