

UO ID _____ **Last Name** _____ **First Name** _____

UO Email _____ **Major** _____ **Degree** _____
(e.g., MA, MS, MBA, etc.)

Master's students may transfer up to 15 credits of graduate coursework into their program. An official transcript of the courses listed must accompany this form if work was completed at another institution. No formal transfer of credit is done for Doctoral programs. Doctoral students may contact their department representatives for information on course waivers in cases of overlapping coursework. **Fill in the form on-screen. Handwritten forms will not be accepted.**

Please list the requested transfer courses in the table below:

| INSTITUTION | TERM/YEAR | SUBJECT & NUMBER (e.g., HIST 544) | COURSE NAME | EQUIVALENT TERM HRS | GRADE |
|-------------|-----------|--------------------------------------|-------------|------------------------|-------|
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Student Signature: _____ **Date:** _____
(Signatures must be hand-drawn or approval sent from UO email address)

Departmental Action: ☐ Approved ☐ Denied (Signatures must be hand-drawn or approval sent from UO email address)

Advisor's Printed Name: _____

Signature: _____ Date: _____

Dept Head/Director of Graduate Studies Printed Name: _____

Signature: _____ Date: _____

Division of Graduate Studies Action: ☐ Approved ☐ Denied **Remarks:**

Signature: _____ Date: _____

Vice Provost or Designee